



EWIS ESSENTIAL AGREEMENTS: Secondary School

The ethos of our school is governed by our school goals.

As a result of their learning at East-West International School we hope our students will:-

Respect their common humanity, shared guardianship of the planet, and their responsibility to create a better and more peaceful world.

Be people who are taking control of their lives; people of integrity who are a positive influence in the lives of others.

To achieve these goals, and maintain this ethos, it is necessary to set certain policies for our Secondary School and ensure that these are upheld and understood by all. The following essential agreements are the non-negotiable code of conduct at East West International School:

1. Equal respect will be shown TO ALL. All persons are to be treated with dignity and fairness, irrespective of age, gender, race / ethnicity, language, sexual orientation and role at the school.
2. At school there are clearly defined roles:
 - A teacher is a leader, mentor and role model. Teachers have authority within their classroom, on the school grounds, and at school events to determine learning tasks, instruct students, and uphold the school's code of conduct. *(This is further developed in the Additional Contract Information and EWIS Handbook.)*
 - Students are here to learn, grow, and develop their individuality; within the bounds of school policies, respect for the teacher, respect for all other school staff, and respect for their peers.
 - The Secondary Principal oversees the learning programme, teachers and students. In instances where students do not respond to the authority and discipline measures taken by teachers, students will be reported to the Principal. Students report to the Secondary Principal if they feel a teacher is not complying with the school's code of conduct.
3. School hours:
 - Khmer classes commence at 7:10am.
 - English classes commence at 8:00am.
 - Arriving late for school, or class, without valid excuse, will not be tolerated.
4. The classroom is where learning takes place. Except for a reasonable allocation of 'free time' by the class teacher, every timetabled lesson is to be used constructively to further learning.
5. Students are here to learn. Responsibilities of students include:
 - Getting to class on time
 - Having the correct books and stationery prepared before each lesson
 - Being attentive during classes; making an effort to learn in all subjects; completing all tasks and assignments with diligent effort and by the due time or date
 - Contributing to and respecting a shared learning environment so that all have equal opportunity to learn
 - Participation in all aspects of school life; to develop beyond the subject and the classroom*(Responsibilities of teachers are defined in the additional information provided in teachers' contracts)*

6. Safety and security:

- Students may only enter a classroom with a teacher's permission
- Students must leave classes during recess times and go to assigned recess areas
- Students may only leave the school property, during school hours, in the care of a parent or with special permission from the Principal
- No alcohol, cigarettes, illegal drugs, or any other illegal substance, may be brought onto the school property, or used on the school property, or be brought to or used during a school event.
- Bullying will not be tolerated

7. Mobile technology and ICT:

- Technology is to be used to support learning and teaching and to create positive opportunities for sharing, informing and celebrating achievements
- Bringing personal mobile technology (e.g. mobile phones) to school is a privilege and not a right. This is done at the student's own risk – no responsibility for theft or loss will be acknowledged or accepted by the school
- If any member of the EWIS community is discovered to be sharing inappropriate content, complicit in 'cyber bullying' (or the like), or disrupting learning and teaching through the use of personal mobile devices, this will be treated as a serious offence to the school's ethos.
- It is the policy of EWIS not to allow teachers to 'friend' students on personal Facebook pages and similar social media forums. Only approved social media forums may be used to connect with students outside of school hours.

8. Dress code:

- Students must wear the school uniform (white or black school shirt)
- Students need to bring appropriate training / swimming clothes to school on PE and sports practice days.
- Other clothing should be modest, in keeping with the social norms of the student body and wider Cambodian community. This will be at the discretion of the school management team.

9. Absenteeism:

- Students or their parents must inform the school if they are going to be absent from school.
- If a student is absent for longer than two days without notice, this must be reported to the office so that parents can be contacted
- Students are responsible for catching up on work missed while absent from school

CONSEQUENCES FOR NON-COMPLIANCE (For Students):

These may include:

- a warning from the class teacher
- the withholding of privileges where appropriate
- isolation from a group to work at a separate desk or in the corridor
- meeting with the Secondary Principal and / or counselling
- calling in parents
- suspension from classes, or from school (this to be done only by the Principal)

In the instance of continual non-compliance; when a student has not responded to a period of counseling and mentoring; expulsion from the school, for the protection of the EWIS community, will be considered.